

# MEMORIALS

Losing a loved one is a difficult time.

At St. George Leagues Club, our dedicated team can offer caring and compassionate assistance for those seeking a location for a respectful wake or memorial.



**[STGEORGELEAGUES.COM.AU](http://STGEORGELEAGUES.COM.AU)**

## OUR SPACES

We offer complimentary room hire\* for all memorial services in one of our private spaces:

- The Grange
  - 180 people banquet
- Mahogany
  - 120 people banquet
  - 180 people cocktail
- Spirit of the Red V Museum
  - 150 people cocktail

## CATERING

\$29 per person | Minimum 20 persons

### *Select 4 Items*

Crumbed Prawn Cutlets  
Spinach and Cheese Triangles  
Tempura Whiting Fillets  
Thai Fish Cakes  
Crumbed Calamari Rings  
Potato Wedges with Sour Cream & Sweet Chilli Sauce  
Mini Pizzas  
Mini Sausage Rolls  
Party Pies  
Mini Quiche  
Mini Chicken Satays  
Pastizzis

*Additional Items \$3.50 per person*

### ADDITIONAL CATERING

#### SAVOURY ITEMS

Gourmet Sandwiches \$8 per sandwich  
Dips & Turkish Bread \$35 per platter (serves 8- 10)  
Antipasto Platters \$60 per platter (serves 8- 10)

#### SWEET ITEMS

Assorted Pastries, Cakes & Tarts \$10 per person  
Fruit Platter \$8 per person  
Cheese Platter \$8 per person

#### BEVERAGES

Continuous tea and coffee \$6.00 per person  
Jugs of orange juice or soft drink (Serves 5) \$14.00 each

\*Complimentary room hire subject to availability and is offered only to those who book catering.



# TERMS & CONDITIONS

Function bookings may be made by members and non-members. The person booking the function is responsible for their guests and anyone under the age of 18 years.

All non-members entering the club must sign in at the door and must provide a valid form of identification being Drivers Licence, RTA Photo Card or Passport. Guests who are non-members and live within 5km of the club do not require a member to sign them in and can be signed in by the doorman.

All guests must abide by the dress code of the club.

A minimum of 40 adults is required for all function bookings from Monday to Thursday and 50 adults on Friday, Saturday and Sunday.

**Please note: During the NRL season function rooms can be changed at short notice when a home game is allocated to Kogarah.**

**If you are booking your function during the NRL season please check with the Events office if it is a home game weekend and note that it may affect your booking.**

1. Confirmation of Bookings - Tentative bookings must be confirmed within fourteen (14) days. To confirm and secure your function a signed Terms and Conditions form accompanied by the requested deposit must be received within 14 days of the initial booking. The club reserves the right to cancel any booking not confirmed after 14 days without any further correspondence.

2. Deposit - Bookings for banquets, cocktail or buffet functions—deposit of \$500 is required.

Bookings for seminars, conferences or meetings—room hire cost paid in advance is required.

Payment can be made by cash, credit card, cheque or direct deposit. All cheques must be made out to St George Leagues Club Ltd.

3. Menu selection and beverage requirements - Required two (2) weeks prior to the function. Note: Tap beer is only available for functions of 50 people or more. Less than 50 people bottled beer is available.

4. Confirmation of Numbers - Confirmed numbers of guests and final payment is required seven (7) working days prior to the function. This is regarded as the minimum number for catering purposes. Charges will be adjusted if numbers are increased. Number of guests must not increase by more than 5% within 48 hours of the function.

5. Quotations for functions - Based on the understanding that should your function decrease by more than 20% from the original number booked, an additional charge of \$250 may apply or your function moved to a more suitable size room at the Clubs discretion.

6. Function rooms must be vacated within thirty (30) minutes of the finishing time - Banquet, cocktail or buffet functions run for 5 hours. An extension (maximum 1 hour) must be arranged prior to the function date. Additional charge for an extra hour is \$250 (applies to any room). 15% surcharge applied to all public holidays. Early admittance to function rooms by customers for display/ decoration set up is not guaranteed, unless the room is booked and the room hire fee is charged.

7. The moving or cancellation of any function remains at the discretion of the club in the case of unforeseen operational circumstances.

8. Payment in full is to be made seven (7) working days prior to the function.

No reduction of costs or refunds will be given after this time should your number of guests decline. If a dry till beverage account has been arranged for your function, payment must be made in full at the completion of the function.

9. The clubs policy prohibits any food or beverage (alcoholic or otherwise) being brought on to the Club's premises. Celebratory cakes excluded – cakeage fee applies

10. No smoke machines permitted in the function room.

11. The organiser is financially responsible for any damages sustained to the club, or any club property during functions. The club accepts no responsibility for the loss or damage to the property of the client or guests before, during or after a function. This includes gifts or decorations brought on to the premises.

12. The club practises the Responsible Service of Alcohol policy

13. Prices are subject to change without notice or until full payment is received.

14. No meetings to commence prior to 9.00am unless prior permission is granted by management.

15. Security Personnel - All 18<sup>th</sup> and 21<sup>st</sup> Birthday parties are required to have security. All security service arrangements are booked directly through St George Leagues Club and charged back to the client. The club reserves the right to request security, for any function and to be charged to client.

16. Cancellation of Booking - All cancellations must be received by letter, fax or email. Refund of any monies will be determined by the date of the written notice received. 60 days notice—Full refund; 30 days notice—refund of 50%; 14 days notice—15% of the amount owing will be charged; 48 hours notice—50% of the amount owing will be charged.

# BOOKING FORM

## Customer Details

Contact Name:

Billing Address\*:

Postal Address\*:   
\* if different from  
billing address

Email:

Phone:

Mobile:

## Event Details

Function Name:

Date: / /

Start time: :  AM/PM

Finish Time: :  AM/PM

### Room

- ☐ The Grange
- ☐ Mahogany Room
- ☐ Spirit of the Red V Museum

### Setup

- ☐ Banquet
- ☐ Cocktail (recommended)

#### Catering

- ☐ Wake Menu
- ☐ Tea and Coffee
- ☐ Assorted Sandwiches
- ☐ Additional Platters

#### AV Requirements

- ☐ Data Projector & Screen
- ☐ Club Laptop
- ☐ Sound for laptop
- ☐ Microphone

#### Other requirements

- ☐ Lectern

Signature:

Date: / /